

**I. Name**

The name of the Subcommittee shall be the “Georgia Region Public Relations Subcommittee”, hereafter called GRPRS. GRPRS is formed by and is directly responsible to the Georgia Regional Service Committee of Narcotics Anonymous (GRSCNA), and is a subcommittee of GRSCNA.

**II. Vision**

The GRPRS shall serve all Georgia Regional groups and areas in accordance with the spiritual principles contained within the 12 Traditions of NA. The GRPRS shall collect ideas, activities and procedures successfully utilized by groups, areas and other regions in carrying the message to the public; any interested group, area or region may utilize these ideas, activities and procedures.

**III. Purpose**

The GRPRS’ primary purpose is to carry the message to addicts who still suffer by informing the public that Narcotics Anonymous exists and that NA offers recovery from the disease of addiction by offering information that includes where and how NA meetings and events can be found. The GRPRS responds to any and all requests for information. Additionally, the GRPRS is responsible for developing and implementing regional PR information projects and cooperating with the various area PR efforts.

All PR efforts will be carried out in accordance with the 12 Traditions and 12 Concepts of NA. The GRPRS will act as a resource for those who wish to carry the NA message through Public Relations activities. By doing so the GRPRS helps prevent misunderstandings of our fellowship and encourages the kind of broad based awareness of NA recovery that attracts addicts to our meetings.

**IV. Functions and Responsibilities**

- A. Directly responsible to the GRSCNA
- B. Open and maintain lines of communication between NA and the public, between the individual member and the area, regional and world levels of service.
- C. Shall be a resource to all member groups and areas
- D. Shall response to all requests for information and see that such requests are handled at all appropriate levels of NA service in prompt and businesslike fashion.
- E. Shall coordinate workshops bi-annually
- F. Shall, at the direction of a vote of the PR Subcommittee members, agree to be responsible for or assist with, any project not listed which falls within the boundaries of the Regional PR Subcommittee
- G. Shall assist Area PR Subcommittees in requests for presentations

**V. Business Meetings**

The GRPRS Subcommittee will meet every quarter (March, June, September and December) on the second Saturday of the month starting at 9am. Any other meetings times will be posted. All meetings are open to the fellowship and the GRPRS encourages all members to attend.

**VI. Funding**

The PR Subcommittee will maintain a separate monthly budget, funded by, and in accordance with GRPRS Guidelines

**VII. Amending Guidelines**

The GRPRS Subcommittee, by an 80% majority, may amend this policy.

**VIII. Membership**

- A. Membership of the PR Subcommittee will be defined according to one or more of the following:
1. Chairperson, Vice-Chairperson, Secretary, Webmaster, or Area PR Chairpersons
  2. Any member of NA has the right to address or participate with this Subcommittee; however, you are considered a member after attending two consecutive business meetings.

- B. Voting membership of this subcommittee shall consist of:

1. The trusted servants of the GRPRS (listed in Section VIII. a. i.). All voting members have equal rights of input and vote on decisions made by the GRPRS, with the exception of the Chairperson who only carries a vote in case of a tie.
2. Any other GRPRS member (defined in Section VIII. a. ii.). Their vote shall count on their second attendance at the GRPRS meeting.

**IX. Qualifications/Elections/Removal**

- A. The Chairperson will be elected in JUNE of every other year by GRSCNA, and is accountable and subject to the GRSCNA guidelines
- B. Vice-Chairperson will be elected in \_\_\_\_\_ every other year by the PR Subcommittee
- C. Secretary and website coordinator will be elected in \_\_\_\_ of each year by the PR Subcommittee
- D. Regardless of when trusted servants are elected, all positions are open for nominations in \_\_\_\_ each year, except the Chairperson and Vice-Chairperson who are nominated every other year.
- E. No trusted servant will be eligible to serve more than two terms consecutively in the same position.
- F. Relapse constitutes automatic resignation of a trusted servant
- G. Any GRPRS trusted servant may be removed from service by 80% majority vote of the subcommittee, except the Chairperson who can only be removed by the GRSCNA.

- H. All trusted servants of GRPRS must have an NA sponsor and an NA homegroup. They should display their spiritual integrity and fidelity by applying the principles of the Twelve Steps, Twelve Traditions and Twelve Concepts of Service of Narcotics Anonymous as observed in their actions. To seek and share the most complete information available; and work to further the group's well-being and the Fellowship's Common Welfare.
- I. All trusted servants must attend the quarterly GRPRS meetings. Two consecutive, unexcused absences constitutes a resignation of the PR commitment. Whether an absence is excused or not will be decided at a group conscience of the subcommittee.
- J. All GRPRS members must keep in mind that they are seen as a representative of Narcotics Anonymous and conduct themselves accordingly.

**X. Administration**

- A. Chairperson- Elected in accordance with, and will be held accountable to GRSCNA guidelines at the GRSCNA, for a two year term.

- 1. Qualifications

- 1. Minimum of three years continuous clean time
    - 2. Previous relevant area or regional PR service experience
    - 3. A working knowledge of the 12 Traditions of NA
    - 4. A working knowledge of GRSCNA Policy and GRPRS Guidelines
    - 5. The ability to organize and serve this PR subcommittee
    - 6. Must have an NA sponsor and a NA homegroup

- 2. Duties

- 1. Coordinate all GRPRS business and generate enthusiasm for PR involvement.
    - 2. Prepare monthly subcommittee agenda
    - 3. Provide written reports to GRSCNA on the status of regional PR business
    - 4. Establish and maintain contact between this subcommittee and other PR subcommittees at the area, regional and world levels of service
    - 5. Attend all GRSCNA business meetings and the first policy meeting after election
    - 6. Work Closely with the subcommittee to uphold the integrity of NA in all correspondence with the general public
    - 7. Make a quarterly report of all the PR expenses to GRSCNA and this subcommittee, to be validated with receipts.
    - 8. Coordinate and maintain a list of PR Presenters and designate the presenter responsible to submit a report.

B. Co-Chair - Elected by a majority vote of this subcommittee for a term of two year.

1. Qualifications

1. Minimum of two year continuous clean time
2. A working knowledge of the 12 Traditions of NA
3. A working knowledge of GRPRS Guidelines
4. One-year previous PR experience at the area or regional level.

2. Duties

1. Take an active part in the direction of the GRPRS, working closely with the chairperson and assisting with organization duties.
2. In the absence of the Chairperson, will chair the subcommittee business meeting.
3. Take minutes in the absence of the Secretary
4. In the event of the inability of the Chairperson to perform, or upon resignation of the Chairperson, the Vice-Chairperson will receive an automatic nomination for the GRPRS.
5. Refer all requests needing immediate attention, from public agencies or professionals, to the appropriate Area PR Chairperson within 24 hours.
6. Assume the duties of any open position on the GRPRS
7. Suggested attendance of GRSCNA business meeting.

C. Secretary- Elected by a majority vote of the subcommittee for a one-year term.

1. Qualifications

1. Minimum of two years clean time
2. A working knowledge of the 12 traditions
3. A working knowledge of GRPRS Guidelines
4. Access to internet ready computer

2. Duties

1. Take minutes at all GRPRS meetings
2. Take attendance at the beginning of GRPRS meetings
3. Email minutes to all relevant parties within 30 days of GRPRS meetings.
4. Help Co-Chair with the assumption of any duties of any positions on the GRPRS.
5. Suggested attendance of GRSCNA business meeting.

D. Webmaster- Elected by a majority vote of the subcommittee for a one-year term.

1. Qualifications

1. Minimum of two years clean time
2. A working knowledge of the 12 traditions
3. A working knowledge of the GRPRS guidelines
4. Access to internet ready computer
5. Ability to access webpage materials
6. A working knowledge of website development tools

## 2. Duties

1. Update the Georgia Regional Website as needed
2. Update the Georgia Regional calendar on the website as needed
3. Aid other Area Service PR subcommittees in their use of website tools, systems and calendars.
4. Ensure that all messages received through the regional website are answered and addressed.