Georgia Region Service Committee of Narcotics Anonymous March 2015

GRSCNA P.O. Box 420615 Atlanta, GA 30342-0615

Regional web page http://www.grscna.com
Convention web page http://www.grcna.org

Next RSC will be June 13th-14th, 2015

Central Georgia Convention Complex, 400 Holiday Circle – Forsyth, GA. 31029

WIFI access for the convention center is:

Username: guest
Password: cgcc475

Please call and make your reservations **1 month** in advance. Motel 6 1-478-994-5691 or Holiday Inn Express 1-478-994-9697

RCM and Topic Forms are included on the last page of your minutes. Please email all reports and flyers to secretary@grscna.com

AGENDA FOR RSC

Saturday, June 13th		Meeting Room
9:00 AM	CPP	TBA
9:00 AM-12:00	Public Relations	Degas
9:00 AM-12:00	Hospitals & Institutions	Renoir
10:00 AM-12:00	GRSCNA Admin Meeting	DiVinci
1:00 PM	GRC Inc.	DiVinci
1:30 PM	GSR/RCM Issues	Monet
3:30 PM	RSC Meeting	Monet
5:30 PM	Recess/ Announcements	
Sunday, June 14th		
9:00 AM –	RSC Meeting	Monet

GRSC Admin Meeting Minutes

Admin committee did a check-in:

Tate H. (co-facilitator) – Working second shift – tired. Hannah is pregnant, due May 31st, and that is stressful. Have not been making meetings like I want and need to.

David C. (insurance liaison) – Have had some increased anxiety and stress in the past couple of weeks with changes at work and being accepted to grad school. Trying to stay healthy.

AJ (treasurer) – Frustrated and over-whelmed, need a new computer, but due to frugalness, have tried to maintain computer using now. Need an alternate treasurer, trying to find someone to commit. Spoke to David F. on the phone and he resigned from the position. Personal life is good – have a standing lunch date with 6 year old granddaughter. Not working, waiting for a position to be created.

Karen (secretary) – Father got suddenly ill right at Christmas and passed mid-January. Struggling to deal with the sudden loss. Started a new job as a nanny for Dr. Buchli and his wife. They have a 10 year old daughter and a 12 year old son. It is demanding work, but fulfilling. Had to withdraw from this semester of school due to father passing and my being in Florida with him for those 4 weeks, got too far behind to be able to catch up and do well.

Frank (facilitator) – working Ray (RD) – Service symposium in Florida Greg (RDA) – Service symposium in Florida

There had been a nomination that Greg was going to make for Tate to be the RDA in June, but Tate has decided to decline the nomination. Jeremy L. is being nominated for RDA.

The topic form has been revised and is going to be presented to the floor during business this weekend.

Tate needs Frank to take the reins as facilitator- to act as more of a leader. He wants permission to move forward.

The storage unit needs to be paid asap!! We are going to incur late charges. It has not been paid since GRC Inc moved their belongings out in December 2014. The secretary stopped by there after we dismissed Sunday at the last session. The manager told us we can pay quarterly or we could do a monthly automatic draft. This information, along with all the contact information, was passed on to the treasurer.

The treasurer needs a new computer to be able to the job efficiently.

There was a drone spotted at GRCNA. Who was responsible? Let's bring this to the attention of the body as this is a high risk liability from an insurance stand point.

There has been some talk about the letter that was asked to be written by the RD and the RDA concerning the literature that is being used is not copyright approved by World services. There are concerns that the RD wrote the letter without the help of the RDA and that the letter was not presented to the areas before being sent out.

GSR/RCM Issues Meeting Minutes

The definition for open forum that was provided by the admin committee was questioned as to its solidity. The facilitator explained that the body asked the admin to come up with a definition for the body to work

from. He explained that is all the admin committee did. The work they did was not to dictate but to provide guidance and a starting point to build on. The RCMs decided they would be able to work with this definition and present a final product by the end of the weekend.

The revised resume form and area report form was agreed on by the body and it was agreed that a topic would be presented in new business to accept these forms. The new topic form would be used to present these topics in new business later tomorrow.

The secretary contacted the GRC Inc CFO to clarify the rumor that he was resigning. He sent a copy of the email that he had sent to the GRC Inc chair and the secretary read it to the body.

The policy that was presented to the body to adopt as the final document does not have all of the changes in it that have been made over the course of the past year. There is a topic prepared that will address this issue requesting that all of the changes be added to the policy before the body reaches a consensus.

There was some discussion concerning the proposal from the Holiday Convention Center for the next year. The staff at Motel 6 (the new owners of the Ramada Inn next door to the convention center) states that they are looking at converting the restaurant and lounge area of their establishment to meeting space. There is not any concrete information about when this change will take place if it actually does and how much they will charge for rent of the space. The body suggested that GRC Inc. chair follow through with getting things cleared up with the convention center on space and pricing as well as WIFI capability. He stated he would and that he would get the info to the secretary by Monday.

The World Convention is during the June RSC, the RD and RDA are planning on attending. How does the body want to deal with this? It was decided that who was at the RSC was there and who isn't - isn't!

There was an error in December 2014 minutes in documenting the topics that were brought to the floor then. Topic 2014-16 should be 2014-13

Topic 2014-17 was declined with a count of Assent -2, Assent w/ Res -0, Stand Aside -10, Block -0

The questionnaire that the co-facilitator passed around revealed that the top 3 concerns the body feels are high priority are: #1-Policy, #2-Communication, #3-(a tie) Planning & RCM Responsibilities

In moving forward with this we would like to set up a task panel to review the policy to see what needs to be done and make a presentation to this body at the next session. Straw poll was 100% to get started!

There was a topic requesting a letter be written and sent to the WSC concerning the use of literature not copyright approved by the WSC. It did not go back to the areas first. Did administration make the decision to do this? Since it was in the minutes it was considered to go back to the areas. Also, it was drafted by the RD only. We asked for a collaborative letter from the RD and the RDA, an actual letter, not something copied from the world site. The letter then needs to be forwarded to each of our respective areas for review. It was agreed that this would get done.

There was discussion of the effectiveness of the admin committee. There was some concern that this body was acting like a governing body as opposed to group delegation amongst themselves. The committee committed to be more transparent and to take the lead from the body in what is needed to be done.

It may help to alleviate some of the frustration that has been going on within the region if the location for GRCNA was rotated more fairly among the areas instead of it being the CPP choice. There are some areas that do not have the capacity to host a convention the size of GRCNA. Any area is always welcome to put a

bid for to be the host area. The guidelines were listed that the CPP looks at when choosing a venue. The most important being adequate space.

GRSCNA RSC Meeting Saturday - March 14, 2015

Region convened @ 3:41 PM by Tate H. with moment of silence followed by the Serenity Prayer.

The 12 Traditions were read by Ray L.

The 12 Concepts were read by Greg S.

The Region's purpose was read by Tate H.

ADMINISTRATIVE ROLL	CALL P: Preser	nt A:	Absent	t L: Late		
Facilitator	Frank S.	A		Co-Facilitator	Tate H.	P
Treasurer	A.J. C.	P		Treasurer Alt.	David F.	A
Secretary	Karen J.	P		Secretary Alt.	VACANT	
RD	Ray L.	A		RDA	Greg S.	P
Insurance Liaison	David C.	P		Archivist	VACANT	
GRC, Inc.	Charles K.	P		GRC , Inc. CFO	VACANT	
CPP-Chair	Robert L.	P		GRC, Inc. Vice Chair	Jim S.	P
PR Chair	Mary Ellen W.	P		CPP Treasurer	Diana H.	P
H&I Chair	Paula F.	P				
AREA ROLL CALL						I
CFRA RCM	Bobby W.	P		CFRA RCMA	Bobby B.	P
CSRA RCM	James M.	P		CSRA RCMA	VACANT	
Coastal RCM	Jim R.	P		Coastal RCMA	VACANT	
East End RCM	Fred C.	P		East End RCMA	VACANT	
Extreme North RCM	Jim L.	P		Extreme North RCMA	VACANT	
Marietta RCM	Gibb D.	P		Marietta RCMA	VACANT	
Midtown RCM	Dwindlyn B.	P		Midtown RCMA	VACANT	
North Atlanta RCM	Hugh R.	P		North Atlanta RCMA	Jason W.	P
Northeast GA RCM	Lisa S.	P		Northeast GA RCMA	Matt F.	P
Piedmont RCM	Carl H.	P		Piedmont RCMA	VACANT	
Savannah Low Country RCM	Tim M.	P		Savannah Low Country RCMA	Vicky L.	P
South Atlanta RCM	Lynda B.	P		South Atlanta RCMA	Kenneth D.	P
South Central GA RCM	Charlie S.	A		South Central GA RCMA	VACANT	
South GA RCM	Fred H.	P	4	South GA RCMA	Romer J.	P
West End RCM	Dianna B.	P		West End RCMA	Mitch C.	P

[☐] RCM Reports –(Reports attached)

CPP Chair - Robert L. -

CPP CHAIR REPORT

T WANT TO PERSONALLY THANK YOU ALL FOR MAKENG GRENT 34 A GREAT SUCCESS, WE ARE ALREADY IN FULL SWING AS FAR AS PLANNENG FOR GRENASS. WHICH WILL BE HELD AT THE AIRPORT RENAISSANCE CONCOURSE HUTEL ON FEB 4TH THRU 7TH 2016, WE HELD ELECTIONS TODAY AND HAVE MOST OUR POSETEONS FILLED, WE STELL HAVE SOME NEEDS. ARTS AND CARPITECS SERENCTY KEEPERS REGESTRATEUR UICE PROGRAM USSE ACTIVITIES CHARR AND SECRETARY WE HAVE SOME FLYERS TODAY, ONE IS FOR A CAMPOUT THAT WE WELL BE HOSTENG AT RED TOP MOUNTAIN ON MAY 29TH - 3/ST. REGISTRATION IS \$30.00 WHICH WILL INCLUDE PENNER SATURDAY NIGHT AS WELL AS BREAKFAST SUNDAY MORKENG, KIDS ARE \$10,00 WE PLSO HAVE FLYERS FOR PRE RECESTRATION OF GROWN 35. PLEASE, PLEASE, PLEASE RECESTER EARLY BS WELL AS BOOK YOUR ROOM NOW! THE NEXT CPP WILL BE HELD IN SAVANAMAN ON APRELL 11TH APP ILS ROB L

17

- ☐ CPP Treasurer Diana H. (Report attached)
- ☐ GRC, Inc. Chair- Charles K. (Report attached)
- ☐ H&I report Paula F.

Hello GA Region,

First I wish to thank Paula F for her years of continuous service through H&I to the GA Region and the addict who still suffers. She will be greatly missed.

This RSC we first dealt with in house issues on how the committee wished to proceed in lieu off Paula resigning. We discussed things like using current trusted servants effectively and continuously. The body decided to send me to the RSC with their nomination to become chairperson mid-term as I was the acting vice chairperson and to bring nominations and willing persons for vice chairperson to the next RSC for consideration. If your Area would like to send someone to our meeting in June please send them with a group conscience nomination.

Our committee dealt with email issues going back to May of 2013. We have resolved all sign in issues and have responded to all unanswered mail. I look forward to active and current relations with those reaching out to us.

We had 8 out of 15 GA* Area H&I chairpersons at our committee. We are missing Coastal, East End, North Atlanta, Savannah Low Country, South Atlanta, South Central GA and South GA Areas. Please ask your Area H&I Chairpersons to send an absentee report to Region so we can know what's going on and anywhere we can be of assistance.

We had such a busy meeting that we failed to schedule our spring regional learning day and we failed to hear our GA Region Bridge Coordinator give her report although she had driven to Region on her dime once again. One way can prevent these issues with our committee time is to start at 9AM.

We have worked together with PR and The GA Region Bridge Program to start a relationship with the GDC through their corporate office in Forsyth. We are happy to announce that the GA Region now has a contact that will help us address solving our road block problems with badging and such.

The GA Region Bridge Program has been meeting now via conference call in between RSC meetings. We have had great participation on these short calls. They help us stay connected and on task with ongoing projects and contact management within the region. We still need volunteers to sign up in South GA, West End, Piedmont, Central Savannah River, Marietta, CFRA and South Central GA Areas. With our new contacts at the GDC our program could fully roll out state wide soon.

I'm honored that the H&I Subcommittee nominated me for chairperson and I look forward to being your new H&I chairperson.

In Loving Service,

Jason W

☐ PR report – Mary Ellen W (Report attached)	
☐ Task Panel Report (History Book) – Mark B. – (Report attache	d)

GRSCNA RSC Meeting Sunday – March 15, 2015

Meeting was reconvened at 9:02AM Tate H. opened with the Serenity Prayer.

The 12 Traditions were read by David C.

The 12 Concepts were read by Greg S.

The Region's purpose was read by Tate H.

Facilitator	Frank S.	A	Co-Facilitator	Tate H.	P
Treasurer	A.J. C.	P	Treasurer Alt.	David F.	A
Secretary	Karen J.	P	Secretary Alt.	VACANT	
RD	Ray L.	A	RDA	Greg S.	P
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Northeast GA RCM	Lisa S.	P	Northeast GA RCMA	Matt F.	P
Piedmont RCM	Carl H.	P	Piedmont RCMA	VACANT	
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South GA RCM	Fred H.	P	South GA RCMA	Romer J.	P
West End RCM	Dianna B.	P	West End RCMA	Mitchell S.	P

OPEN FORUM

In December 2014 session we had signed a new contract with the convention center here for the upcoming year. Since then this place has changed ownership and is now owned by the county. There is a topic coming forward on what direction the body wants the board to do about this. Do we need to look for a new spot or renegotiate with the new owners?

Lynda B. celebrates 20 years today! Congrats Lynda and thank you!!

Lisa S. wants to be the policy chair if that position is approved and becomes open. She states that she will not be at the June session.

A request for a representative from CPP was made to attend the GSR/RCM Issues portion of the business meeting on Saturday afternoon. This is thought to be a way to get answers to many questions that come up during that discussion time. The CPP chair has agreed to come to the GSR/RCM segment of the meeting as he does want the body involved with the convention.

According to what we were told that was still in the storage building after Tate went through it seems to be minimal, like a few boxes right? Is there any reason why GRC Inc cannot take what is left in the storage unit and store it for us? This may prevent an unnecessary bill for GRSCNA. After some discussion it was decided that the secretary would get pictures of the remaining contents of the storage unit and bring to the next session for the RCMs to review before any decisions like this are made.

There has been much discussion about the region saving money. The question was asked as to why was the region focusing on saving money? What is the money being saved for? Where does it go? There was some questioning of the region's donation to World Services. Are we making any donations, if so how much? It was discussed that in the brochure 'Money Matters' it states that a region should have 33% above prudent reserve. The general consensus was that we did need to be prudent on how we utilize the money, but we need to spend money to get the work done we need to get done.

If we need to purchase equipment for the GRSCNA trusted servants so they can do their job then let's do it! The treasurer and secretary need computers to do their jobs so let's get the topics in to do this.

There was some discussion surrounding the decision of having the CAR during GRCNA. The opinions were it would kill 2 birds with one stone, getting more folks to attend the CAR possibly. The other side of the coin suggested it being held on the Sunday afternoon once GRCNA ends so people do not feel as though they have to miss a workshop or something they may want to do if they attend the CAR. Maybe we need to let the groups decide this was a suggestion. It was decided during this weekend session that the CAR would in fact take place during and at GRCNA.

GRSC ADMINISTRATION REPORTS

Facilitator - Frank S (absent
Co-Facilitator – Tate H.

Co-Facilitator report

March 2015

Being able to serve as the co-facilitator is an enjoyable and interesting experience. It is something that I am continually looking forward to and considering in all my interactions with members of the NA fellowship.

Watching the way that the region functions and handles challenges from a facilitation standpoint gives new opportunity to make the best out of the experience at the RSC. The discussion and work involved with evaluating the work we do here is often to expansive for time to allow at region. The approach we took at the RCM issue discussion forum used a list of general subjects that are consistently challenging regional talking points. We passed out the list and agreed that as an experiment in facing these subjects we would see which ones seemed to be in the greatest need of attention. From the list I tallied the top subjects of discussion and the top 3 are ranked as follows:

1. Policy and procedure: 7 votes

2. Communication: 5 votes

3. Tie between Planning (agenda and 2 year cycle) and RCM responsibilities: 4 votes

The other items on the list were varied in selection with 3 votes or less. Literature development, facilitation, public relations, financial practices, H/I service, were not selected which perhaps implies that the region generally doesn't see need to work on them as challenges.

The next step would be to appoint an ad hoc committee to make a presentation based on discussion and research on these items. This action will be based on a straw poll of the body to move forward. There would then be a presentation/discussion session at the next RCM/GSR issue meeting in June to list as many varied viewpoints from the body on these items as time would allow. Any action from this session will depend on the normal consensus process in new business. The effectiveness of this session will determine the course of any further sessions of this nature as there will likely not be enough time to handle all 3 at once. The facilitator will make the decision after the discussion on what to do next based on feedback from the body and the panel with regards to continuing the ad-hoc presentations during the RCM/GSR issues time slot.

On another note, I need to let the RSC know that my attendance at the next RSC is uncertain as Hannah's due date is May 31 and that is very close to our next meeting. I would like to be here, but it is unlikely that I will that soon after the baby is born. I'll fill Frank in on anything he may need to be aware of in lune.

The admin put some time and thought into a new topic form that we would like to try as a way to make CBDM easier on the front end. This form will be submitted and sent back to ASC's for input if it is the will of the RSC to try it.

Thanks

Tate

☐ Secretary – Karen J.

- ➤ I have not been able to upload the minutes. In all actuality it is listed in the duties for the webmaster to upload the minutes. I have asked for help several times and I have not been offered any. I will attempt to get it straightened out, but I am not going to be hammered for this since it is not my responsibility and I can't get any help. Like I said, I will do my best to get the minutes uploaded that is the best I can do.
- ➤ We need to get the extra key from the BOD since they are obtaining their own storage unit. Jimmy G. has agreed to get it to me once the BOD has moved out. We can save a few dollars monthly by getting a smaller unit. I will bring the sizes and their monthly fees at the next region for the body to review.
- There has been some discussion about the content of the minutes. I am willing to include as much or as little info as the body deems necessary. The reason I include the discussions during the GSR/RCM Issues, Open Forum, and the Administration meeting is for there to be a record of the different perceptions, ideas, and opinions of the body. There has been a lot of discussion in the past stating that we should have a record of this info so the body can focus on what has been discussed already and to incorporate other viewpoints that may not be apparent right away.
- My laptop cost \$179 to be repaired. It was damaged as a result of the jump drive that had been passed to me from the trusted servant who had been doing this job previous to me. Fred looked at the contents and said it was infected with some kind of virus. He said he can transfer the documents and info that is pertinent for the region to another jump drive without transferring the virus. I am going to pick one up and have him do that at the next region. I am not asking the region to cover the costs to remove the virus from my computer. I will say that it is not rational for the body to expect anyone to step into this position with the only means of doing the job is to use their own system. The region needs to purchase a laptop for the secretary to have available to accomplish the work that needs to be done.
- ➤ I want to get some RCM orientation packets together. I do not see in the policy what these packets should contain. Any info anyone has would be greatly appreciated.

In loving service, Karen J.

☐ Treasurer - AJ

The room rate is considerably cheaper at Motel 6. As a suggestion please, administration panel, consider staying there. It will help keep our costs down. David F. is not going to be the Treasurer Alt., I got his resignation over the phone.

- □ RD Ray L. (absent)
- \square RDA Greg S.

First Quarter 2015 AD Report March RSC

Traditions Workbook Project

We held a workshop in January at Hope Dealers in S. Atlanta. The information from the event was forwarded to World.

Current Deadlines

Deadlines for front-end input will be as follows:

31 March 2015

Traditions Eight through Twelve

The input on the last section of the draft materials is due as follows.

Intro and Tradition One

Completed

Traditions Two through Six

1 March - 31 May

Traditions Seven through Twelve

1 June - 31 August

Florida Service Symposium

Ray and I drove to Tampa on Thursday night the 12th. The meetings I attended on Friday are as follows.

- www.na.org: Present and Future
 - o This was a review of the NAWS Website and available IT tools.

Action: If you have not already downloaded the meeting locator onto your smart phone you can find it in NA.ORG. Look in the Find a meeting section and at the bottom of the page is the APP. NOTE: After the launch of the APP the meeting accuracy went from around 40% to over 70%

- · Websites that Suck and How to Fix Them
 - A website programmer gave a workshop on functionality and effectiveness of Websites.
 He critiqued various websites in the fellowship and talked about how to correct them.

Action: It would probably be a good idea to contact the presenter of the workshop and have them review our website.

- Data Protection and Privacy
 - I handed out a flyer on the Data Protection act. On January 1, 2015 the government enacted laws that protect peoples identity and penalize those who mishandle the information on the web.
 - o There are 4 main provisions we need to be aware of.
 - 1. To post contact information the person must provide consent.
 - 2. Personal data must be protected.
 - 3. If a breach occurs and data gets out all parties must be informed.
 - 4. After a period of time the data must be disposed of.

Action: Anyone posting any personal data should have a plan and written policy.

Personal data includes all contact info. This applies to Flyers for events.

NOTE: The federal government has been fining and prosecuting people who are not in compliance.

I also attended workshops on this cycles Issue Discussion Topics (IDT's). These were:

- IDT Group Support
- IDT Welcoming All Members

Action: It is time for us to begin workshops on these topics. If anyone needs someone to facilitate the workshop please let me or Ray know.

Southeast Zonal Forum

On Saturday I attended the <u>Southeast Zonal Forum.</u> The meeting was held from 7:30 AM to 9:30 AM and all regions attended.

The agenda geared around our attempt to jumpstart the Zone. Over the last several years the Zone has not been functioning. We discussed the future of the Zone and how we can create value for the regions.

We discussed some of the housekeeping needs. I am on a panel that will review the guidelines, make recommendations for a budget and the calendar of events. We have our first meeting in a week.

We also discussed converting the Florida Service Symposium to a Zonal event. This idea arose after people attended the Multi-Zonal Forum. More will have to be revealed on this.

We are planning to begin conference calls using an on-line meeting tool called Adobe Connect. We will be asked to contribute to the license. The yearly fee is \$20.

I will be reporting back on the conversations we are having.

World Convention

- WCNA 36 in Rio de Janeiro 11–14 June 2015 www.na.org/wcna
- · The event details are on line.

Calendar Conflicts

• I stated this 3 RSC's ago that I will be at the World Convention. That is still in my plans and I will not attend the June RSC. As per policy I attached a formal note to my nomination form.

Input and review for Traditions 2-6 from Georgia

As an effort to the Georgia regional service committee the RDA and I (Greg S.) were given the task of bringing some energy and time into the tradition workbook project. Our work up to this point has been to serve as a communication hub to remind areas and trusted servants of the project in general and keep communication about it and its deadlines up to speed. We have also made ourselves available to facilitate workshops where the work may be reviewed and discussed. So far we have been invited to 2 different areas to do a large group workshop. At the workshops and through email we have been emphasizing the options for input and doing our best to get value and perspective by the large groups. This report is coming from a facilitation standpoint and will also include specific points of input on the material.

Facilitation of traditions workbook input.

From the beginning of the input stage of the project with the first packet of material we have been in agreement that the material is quite long and dense to be a practical task to try and get a full assessment from our entire state. The Georgia region is very large with varying amounts of enthusiasm toward literature development. It became clear that encouraging individuals and various gatherings of NA members to utilize online input was ultimately the easiest and fastest way to get ideas in by the deadline. The south Atlanta Area and West end area opted to take a swing at the workshop method of reviewing and input and were able to schedule a total of 3 workshops in the input window. One workshop was held in west Atlanta and two in Morrow Ga, (South Atl). These workshops had a limited scope of effectiveness do to the amount of time involved to actually introduce and frame the discussions. The west end workshop was our first it covered the introduction and first traditions for which input from our workshop has already been sent in.

The last two workshops were held prior to the regularly scheduled South Atlanta ASC where members could attend before they went to area. At the first workshop we took the approach of simply handing out the drafts and systematically reading the material and offering time to discuss the reading. This proved to be fairly effective and we were able to make it through the draft of tradition 2. Although it was suggested that we not get hung up on grammatical errors and typos in the material too much we did find that some of the grammar and typos seemed to take away from an ideal meaning of the writing. At this workshop we agreed to meet again and split the remaining traditions up to different respective members to be responsible for reading and creating input to be presented at the next workshop so that we may maximize the short amount of time until the deadline. Upon returning for the second workshop there was only one designated panel that did the homework and came ready to present input on tradition 5. The tradition 3 input was basically the perspective of an individual that did take the time to actually read the draft and offer comments. After these presentations we were able to roughly review tradition 4 and offer discussion time to record some thoughts. Coordinating group based workshops added a layer of unpredictability to the amount of actual input that we were able to gather. All in all, aside from some of the language in the tradition 4 section the drafts were received with approval and excitement to see them as new NA lit.

The input we gathered for tradition 2 has already been sent forward to the workgroup so the only input we have in this report will be for Traditions 3, 4 and 5.

Tradition 3 input

- There was a spots that felt repetitive and redundant in spots that could have been shortened to make the material simpler.
- · Several grammatical issues
- There was a general thumbs up for the overall content and take away feel for the essays.
- The questions regarding an addicts desire to recover were great!
- Lines 177-181 were brought up and discussed some as being a little off target in what they were trying to convey.

Tradition 4 input

- Line 28 brought some disagreement on what the "core" of our disease is and that some literature expresses it as self-obsession as opposed to self-centeredness.
- Line 36 is quoted incorrectly, it reads "our message is hope and our promise is freedom," It should read, "our message is hope and the promise of freedom". This was one of those grammatical errors that ultimately could change the actual meaning. In our readings it says "we have no dues or fees, no pledges to sign, no promises to make to anyone...
- Line 82 had a typo, should be tradition 4 not tradition 6.
- Also brought up that the word 'or' was not in the box for word by word assignment before NA as a whole.
- Many members liked the list of principles to write on page 5.
- We enjoyed the meditation and its highlighting freedom and responsibility and their real life relationship.
- Lines 239-250 were really written well and relevant.
- Lines 251-257 could use some reworking with regard to local customs and those could be expanded on more.
- The "In Service" section got off to a rocky start and felt off putting from the beginning. Lines 336-348 seem to almost villanize our service structure while at the same time not clearly defining the group's role in the structure.
- Line 336 was a no go. "all our services exist in order to help the groups carry the message" This
 would be clarified better here perhaps to distinguish between group and groups and not going
 straight for our service structural shortcomings.
- We agreed that a more solution application based essay would be useful especially for the "in service" of this piece. The fact is that there are decisions that affect other groups and NA as a whole and those decisions are not made within one group. We need material on how groups can be a part of the whole more than material on final authority and delegated service.
- Lines 360-361 We need more explanation of how communication as committees and panels
 look in terms of relevance to a group. The essay seems to be beating around a problematic idea
 that our service structure is up to no good.

The 8 Principles Data Protection

- Personal data shall be processed fairly and lawfully and, in particular, shall not be processed unless –
- 2. Personal data shall be obtained only for one or more specified and lawful purposes, and shall not be further processed in any manner incompatible with that purpose or those purposes.
- 3. Personal data shall be adequate, relevant and not excessive in relation to the purpose or purposes for which they are processed.
- 4. Personal data shall be accurate and, where necessary, kept up to date.
- Personal data processed for any purpose or purposes shall not be kept for longer than is necessary for that purpose or those purposes.
- 6. Personal data shall be processed in accordance with the rights of data subjects under this Act.
- Appropriate technical and organisational measures shall be taken against unauthorised or unlawful processing of personal data and against accidental loss or destruction of, or damage to, personal data.
- 8. Personal data shall not be transferred to a country or territory outside the European Economic Area unless that country or territory ensures an adequate level of protection for the rights and freedoms of data subjects in relation to the processing of personal data.

Sourced from: https://ico.org.uk

☐ Archivist – Vacant

 \square Insurance Liaison - David C. – Insurance Policy

Georgia Region Service Committee of Narcotics Anonymous

Policy Manual

FOR

Insurance Liaison

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Mission Statement

Mission Statement

This manual is designed to outline general policies and procedures for the management of the insurance coverage maintained by the Georgia Region of Narcotics Anonymous. Our goal is to provide a resource that may be used to assist with the fulfillment of the duties of the Insurance Liaison position.

2015 Version
Revised 3/2/15

Obtaining Proof of Insurance

Information required for obtaining a proof of insurance (POI) document is outlined.

2.2

More and more of our meeting faculties and event locations are requiring groups and sub-committees to provide a POI and/or a certificate of insurance coverage. To provide a proof of insurance certificate the following information must be submitted:

- Name and address of the facility where the event will take place
- Name, number, email address of the contact person for the facility,
- Indication if the facility needs proof of insurance faxed, mailed or emailed.

2.3

Submit this data to the current Broker-Agent Contact. Refer to Section 9.2 for contact information.

2.4

The region's liability policy does not cover sporting events. A "Liability Release Form" (see section 9.5) must be completed and signed by each individual participating in the event. This process greatly limits the region's risk exposure to the risk of litigation.

Filling a Claim

2015 Version
Revised 3/2/15

Data needed to file a claim as well as the procedure to file with the insurance company is provided.

3.2

The minimum required documents needed to file a claim with our insurance company includes:

- Date, time, and the location of the incident,
- A brief description of what happened,
- Legal names, addresses, and contact numbers of all parties involved including:
 - o NA chairperson of the event and/or meeting
 - Individuals involved in the injury
 - Witnesses

3.3

Claims must be filed **no later** than the following business day of the injury in question.

3.4

Convey the information gathered via telephone to the region's broker as noted in section 9 of this manual.

Annual Review of Insurance Coverage

The annual review of the Georgia regions insurance policy is outlined.

4.2

It is important that the insurance needs of the Georgia Region be reviewed on an annual basis. This affords the region with the most up to date products and coverage. The region's needs should be reviewed and assessed. For example:

- Have the region members and meetings notably expanded or contracted as noted by area meeting schedules.
- Have there been any claims?
 - O What was the nature of the claim(s), and
 - What effect did they have on our current policy?

The insurance coverage critical flow chart located in the "Forms, Templates and Resources" in section 9.4 of this manual can be of use at the time of annual renewal.

4.3

The Narcotics Anonymous World Service (NAWS) website is a useful source to research current trends and suggestions provided by both World and NA members.

- A library contains new and updated service bulletins pertaining to insurance coverage for its members, both at the group and region levels.
- A blog area contains recent and past discussions on insurance by other groups and regions.

4.4

Using an internet search engine (i.e., Google, Ask, etc.), enter requests to locate other NA areas and regions that have posted information concerning their insurance coverage. This is a good source to see what is available and what other NA areas and regions are doing concerning liability coverage for its members.

4.5

At year end and before the policy renews make an appointment for either an office visit or a teleconference with the current insurance broker for thoughts, ideas and suggestions concerning our insurance needs for the upcoming year. Have a list of needs, questions, etc. to discuss during this meeting. Always obtain in writing the coverage and cost agreed upon.

When a new insurance coverage policy is received, compare it to the written quote and note any errors and/or omissions. Any marketable and/or material difference(s) should be brought to the broker's attention immediately. Obtain from the broker an amended policy or a written explanation for each discrepancy.

2015 Version Section 4.6
Revised 3/2/15

Annual Price Evaluation of Coverage

Guidelines to assure reasonable pricing for insurance coverage of the Georgia Region are presented.

5.2

When shopping for a new policy, contact several brokers to obtain competitive pricing. Agents that can meet our needs are located on the NA World Service website and via Internet searches (see sections 4.3-4.4).

5.3

Obtaining the lowest cost policy is not necessarily the best course of action. Pricing should be evaluated along with how the policy is implemented. For example, one insurance company may be \$200 cheaper per year but require massive amounts of time and labor to constantly update our member base, meetings and meeting facilities, as well as member head counts.

Finally, consider the insurance company as a whole when shopping for a policy. Find out how long they have been in business and the size of the company. Obtain their business/claim rating from our broker (see section 9.2). Our current broker has advised that any company ranked below an "A" rating is suspect and should be heavily scrutinized if not ignored all together.

Create an Annual Budget

Review of basic ground work for establishing an annual budget.

6.2

Annual budgets must be submitted in writing at the March quarterly regional service conference. They are approved during June's quarterly meeting.

6.3

When preparing an annual budget, the financial needs to enable the insurance liaison to complete his responsibilities need to be reviewed and any changes carefully considered. An over stated budget retains necessary cash flow that the Georgia Region may need to conduct its business. An understated budget will slow the ability of the Insurance Liaison to conduct business. Be thorough and responsible when compiling the budget.

6.4

Expenses are outlined in the Georgia Region Policy Manual. Items to consider:

- Hotel and mileage for the Georgia Region Meetings held 4 times per year,
- Any mileage anticipated for attendance of events outside of Region Meetings,
- Costs associated with educational workshops/seminars
- Copy charges (i.e., printing of this manual or information needed for areas or individual meetings).

Some people donate their time and pay their own expenses. An annual budget must still be completed and submitted. This will cover any unanticipated midterm changes that may occur.

Bi-Annual Review of Policy Manual

7.1

Procedures for maintenance of this policy manual as well as the insurance policy are outlined. Training of a new trusted service is also discussed.

7.2

Each insurance liaison serves a two year service commitment. This equates to a total of eight regional meetings. Prior to the September regional meeting of the second year (7th meeting) this policy is to be evaluated and changed.

7.3

Evaluation includes:

- Accuracy,
- Compare line item by line item how the manual is written to how business is actually being conducted.

Any discrepancies or changes to this policy should be brought before the Saturday morning administration committee meeting for discussion and clarification.

7.4

When a policy is revised, the new revision date is to appear on each page. In addition, a brief description of the changes made are to be recorded in the log located in section 9.1.

Section 8

Miscellaneous Insurance Liaison Responsibilities

8.1

Basic requirements needed to fill the insurance liaison position.

8.2

Requirements to be the Georgia Region Insurance Liaison are listed in the region's policy and procedure manual. In addition, one must be willing to perform a two year service commitment at the region level of Narcotics Anonymous.

8.3

Trusted servants at the Regional Level are voted in by the members of NA at the group/area level. Trusted Servants are sometimes difficult to find. Due to the quiet nature of this section of Region, interest in this commitment is limited. It may be necessary for the current Insurance Liaison to actively seek out an individual to fulfill the subsequent term in office. The beginning of the second year of commitment is recommended to begin this process to allow time for recruitment and training.

8.4

At no time should the position of insurance liaison be filled by anyone who could profit from this position. Two examples:

- An individual who is themselves a broker-agent would not make the best candidate. An opportunity could present for that individual to sell the insurance policy themselves creating a conflict of interest.
- An insurance liaison that constantly attempts to excessively increase coverage or change to another broker raises suspicion that a kickback may have been offered.

Section 9

Forms, Templates & Resources

Archived Manual Changes

DATE

January 2015 3/2/15

Action Taken

First Printing Clarification of Contents

Insurance Coverage Critical Flow Chart

To be added later.

Liability Release Form

To: GA Region of Narcotics Anonymous ar	ndArea/Home Group	
	Alea/nome Group	
Event or Activity:		-
Date of Activity:		-
Participant Name:	ne - Print Clearly	
I understand that participation in the above be hazardous to the participant named abo	· · · · · · · · · · · · · · · · · · ·	ons or tasks which might
By signing below, I assume any risk of hhis/her/my participation in the event or acfrom all liability, costs, and damages which activity.	ctivity. I release the organization or	r business named above
If the participant is a minor, by signing bel the event. I further provide my consent emergency treatment for the minor if neces related to this emergency treatment.	for the organization or business	named above to seek
Sign here if Participant is 18 years	old or older:	
Signature of Participant	Date	
Sign here if Participant is under 18	3 years old:	
Name of Parent or Guardian:	Full Legal Name – Print Clearly	
Signature of Parent or Guardian	Date	

Glossary of Terms:

Aggregate Limit - Usually refers to liability insurance and indicates the amount of coverage that the insured has under the contract for a specific period of time, usually the contract period, no matter how many separate accidents might occur.

Broker-Agent - Independent insurance salesperson that represents particular insurers but also might function as a broker by searching the entire insurance market to place an applicant's coverage to maximize protection and minimize cost. This person is licensed as an agent and a broker.

Claim - A demand made by the insured, or the insured's beneficiary, for payment of the benefits as provided by the policy.

General Liability Insurance - Insurance designed to protect business owners and operators from a wide variety of liability exposures. Exposures could include liability arising from accidents resulting from the insured's premises or operations, products sold by the insured, operations completed by the insured, and contractual liability. **Coverage** - The scope of protection provided under an insurance policy.

Date of Issue - date when an insurance company issues a policy.

Liability - Broadly: any legally enforceable obligation. The term is most commonly used in a pecuniary sense.

Liability Insurance - Insurance that pays and renders service on behalf of an insured for loss arising out of his responsibility, due to negligence, to others imposed by law or assumed by contract.

Premium - The price of insurance protection for a specified risk for a specified period of time. Money charged for the insurance coverage reflecting expectation of loss.

Policy Period - time period during which insurance coverage is in effect.

Renewal - The automatic re-establishment of in-force status affected by the payment of another premium

Underwriter - The individual trained in evaluating risks and determining rates and coverage for Broker-Agent

Source: www.ambest.co2015 Version

2015 Version Revised 3/2/15 Appendix I

QUARTERLY CALENDAR OF AREA EVENTS

GRSCNA - GRCNA 35 February 4th – 7th, 2016

CFRA – H&I/PR Learning Day March 28 Edgewood Presbyterian on Macon Rd. 12:00 pm Planning for the 25th area anniversary

CSRA- Peace in Recovery June 19th-21st in Augusta

Coastal -

East End - March 30, 2015 P.R./H&I Learning Day Snellville United Methodist Church 2428 E. Main St. Snellville

Extreme Northern – Unity Fest planning – upcoming in June 2015 – watch for flyer

Marietta Area –

Midtown Area - Gearing up for MAACNA XXIV in 2015

North Atlanta Area – Bingo Night 'Learning to Live' March 21, 2015 Ask an Old-timer May 9, 2015

N. E. Georgia Area – Spirituality is the Key 15, April 17-19, 2015, at the Commerce Civic Center in Commerce

Piedmont Area - 3-21-15 Spirit And Service Group 5 year Celebration Dublin

3-28-15 Ocmulgee Clean Time Celebration-International City Birthday begin 4:00 Lodge across from Manor Ct in Warner Robbins

4-18-15 New Life Birthday Party/Macon, Ga. -New Forsyth Birthday Celebration

July 17-19-2015 - Piedont Area Anniversary.

SLCANA – Service Workshop within the Georgia Region/Savannah Low Country 4/11/2015 1:30-7:00 pm Akins Fellowship Hall 1601 Burroughs St. at 32nd
Savannah Low Country Area Anniversary planning (date and time TBA)

South Atlanta Area – Weekly Tradition Meetings

Mondays – Second Chance

Wednesdays – Hope Dealers

South Central Georgia-

South Georgia Area – Service Workshop on Meeting Etiquette & CBDM March 21, 2015 12 – 3 pm

West End Area -

OLD BUSINESS

Topic # 2014- 13

CONSENSUS REACHED

Source: South GA RCM

Assent - 13 Assent w/Res - 0 Stand Aside - 0 Block - 0

Topic: That the GRSCNA create and adopt the position of policy chair

Intent: To have a single point of accountability and responsibility whose sole purpose is to

maintain an accurate and current policy for GRSCNA.

Policy Affected:

Financial Impact: Projected budget of \$800 annually

Topic # 2014- 16

CONSENSUS REACHED

Source: Midtown RCM

Assent - 12 Assent w/Res - 0 Stand Aside - 1 Block - 0

Topic: Insert the following definition into the policy to define open forum: "Rules of common courtesy are in place, the rules of order are not. It's an informal rime in which ideas can be freely shared, ideas that can help the committee be more effective in fulfilling its purpose." p 64 of the guide to local service Time limit of the discussion to be determined by the facilitator.

Intent: To provide clear directions to RCMs about what open forum is and should be.

Policy Affected: Article II, Section B, Line 8

Financial Impact: none

NOMINATIONS

RD – Greg S. BACK TO GROUPS

Pass - Fail- Abstain -

RDA – Jeremy L. BACK TO GROUPS

Pass – Fail - Abstain -

Policy – Lisa S. BACK TO GROUPS

Pass - Fail - Abstain -

ELECTIONS

H & I − Chair − Jason W.

PASS

Pass -13 Fail -0 Abstain -0

VACANCIES

Treasurer Alt
Secretary Alt Policy
Archivist

NEW BUSINESS

Topic # 2015-1

CONSENSUS REACHED

Source: Jason W.

Assent - 13 Assent w/Res - 0 Stand Aside - 0 Block - 0

Topic: Vice chair is stepping down into chair's role. There are additional expenses over the budgeted funds needed for me. This is for additional mileage and an extra ½ night room rent.

Suggested Solution: Make an extra \$140 available. Extra 100 miles each region \$0.45 = \$90.00 (In all actuality this is \$45.00 added gasoline cost, not \$90.00). Extra ½ room night based on the distance to Region from where I live!

Modifications:

Final Decision:

Topic # 2015- 2

CONSENSUS REACHED

Source: Lisa S.

Assent - 13 Assent w/Res - 0 Stand Aside -0 Block - 0

Topic: To request the GRC Inc hotel liaison to research options for meeting facilities for the RSC quarterly meetings, and present options at the September RSC. Areas to research should include Macon and Forsyth.

Intent: To prepare for possibility of no longer being able to meet at this facility due to change in ownership and have someone with experience to handle this matter.

Policy Affected: none

Financial Impact: none

Topic # 2015- 3

CONSENSUS REACHED

Source: Hugh R.

Assent - 11 Assent w/Res - 1 Stand Aside -0 Block -0

Topic: The GA Region agrees for the Southeastern Forum to be held in February 2016 during the same weekend as GRCNA 35.

Intent:

Policy Affected: none

Financial Impact: none

Topic # 2015 - 4

CONSENSUS REACHED

Source: Tate H.

Assent - 13 Assent w/Res - 0 Stand Aside -0 Block - 0

Topic: To determine a new course of action for a new topic form, if any

Intent: To improve CBDM business and record keeping

Policy Affected: Forms

Financial Impact:

Topic # 2015- 5

CONSENSUS REACHED

Source: James M.

Assent - 13 Assent w/Res - 0 Stand Aside - 0 Block - 0

Topic: To purchase a new laptop computer and updated version of QuickBooks

Intent: To more effectively achieve the duties of the treasurer's position and become updated

computer and software

Policy Affected: none

Financial Impact: \$650.00 for laptop and QuickBooks

Topic # 2015- 6

CONSENSUS REACHED

Source: Fred H.

Assent - 13 Assent w/Res - 0 Stand Aside - 0 Block - 0

Topic: That the GA Region purchase a laptop and Microsoft Word for secretary position

Intent: To have GA Region acquire its own computer

Policy Affected: Secretary Qualifications

Financial Impact: up to \$650

Meeting Adjourned at 2:56 pm with the addict circle

OldBusiness March 2018 **Topic Form** All topics must be submitted in writing to the facilitator Check One Check one Topic Old Business Nomination New Business South GA Position: THAT THE GRSCNA CREATE AND ADOPT Topic: THE POSITION OF POLICY CHAIR TO have A SINGLE POINT OF A CCOUNTABILITY AND RESPONSIBILITY Who SOLE PURPOSE IS TO MAINTAIN A ALCURATE AND CHRENT Intent: POLICY FOR THE GRECHA. Policy Affected Financial Impact projected budget of \$800 annually

Nomination

Pass Fail

13

Topic Form All topics must be submitted in writing to the facilitator				
т	opic #((leave blank)		
Check One		Check one		
Topic		Old Business		
Nomination		New Business		
Source: High & Position	n: RCM	Area: North A	HAUTA	
To Nor	rivate e H+=	TAGON W. A I Chair,	D	
Intent: To Fi	11 19	VACANT BOS	ition	
Policy Affected NON	ve	5		
Financial Impact NON	e			

Topic# 2015 -1	Assent	Assent & Res
Date: $3 15 15$ Maker of the topic: $JASON$ W	13	φ
Position: HYI Area: ENANA	SA	Block
Topic of Discussion (what is the specific concern that Vice chair is stepping role. There is addition budgeted funds, needed f for additional milage a	into the ch val expenses	s, over the compensate
Suggested solution and/or specific action (if any) Make an additional 5140,00 Extra 100 miles each Region @ Extra 12 Room night based on where I live!	2 available.	
Modifications (to be filled in by facilitator during dec	cision making process)	
Final decision (to be filled in by facilitator after the d	ecision making process)	

Topic Form All topics must be submitted in writing to the facilitator Topic # (leave blank) Check One Check one Old Business Topic New Business Nomination Position: Area: lisus. To request the GRC Inc notel liasion Topic: to research options for meeting facilities for the RSC quarterly meetings, and present options
at the September RSC. area to research should
include

Jo prepare for possibility of Mach
no longer being able to meet and
at this facility due to change in Forsyth.

ownership and have someone with

experience to handle this matter.

Affected Intent: Policy Affected Financial Impact

	Assent	Assento	Res SA	Block
	11 9	l l	Ø	Ø
Conser	All topics	Topic Formust be submitted in write Topic #(leave	ting to the facilitator	
	Check One Topic Nomination		Check one Old Business New Business	
	Source: Hugh & Po	sition: BUM	Area: Nonth	DHANTA
Ada	Topic: For the For the Same weekend ment: ###	he GA. her y Love the of the GRENA as	ien Agree, enn Form conjunction	to be with
		ove		

Conserous teached **Topic Form** All topics must be submitted in writing to the facilitator Topic #____ (leave blank) Check One Check one Old Business Topic Nomination New Business Position: Area: Source: CO-FAC TATE NONE N.ATL Topic: TO DETERMINE A COURSE OF ACTION FOR A NEW TOPIC FORM IF ANY Intent: TO IMPROVE CBDM BUSINESS AND RECORD KEEPING Policy Affected FORM Financial Impact

	Topic # (le	writing to the facilitate	or
Check One	торк # (к	Check one	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
Topic	×	Old Business	
Nomination		New Business	
Source: AMESM Po	osition: Treasure		End
Topic:	Arnezia	J Carolina	highed
10 pu		new or ret	
		and upo	icy ed
VECSION	of Quic	n 1300 KS	
Intent: 40 m	rore effect	tively ackies	e the
dution	an the tra		·
curies	of the we	asurers pos	won and
become	updated.	tively ackies asurers pos computer a	nd softu
become	updated.	computer a	nd softu
become	updated.	computer a	nd softu
Policy Affected 4/	,	computer a	nd softu
Policy Affected None	,	computer a	nd softu
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Policy Affected 4/	,	computer a	nd softu
Policy Affected 4/	,	computer a	nd softu
Policy Affected None		Jabtop 4 C	

Topic Form All topics must be submitted in writing to the facilitator Check One Check one Old Business Topic New Business Nomination Position: Source: Area: SOUTH GA Topic: THAT THE GA REGION PURCHASE A LAPTOP AND MICROSOFT WORD FOR SECRETARY POSITION TO HAVE OA REGION ACQUIRE IT'S Intent: OWN Computer Policy Affected SECRETARY QUALIFICATIONS Financial Impact

up to \$650

Topic Form

Topic #____ (leave blank)

Check One	Check	c one
	Old	l Business
Nomination	n New	v Business
Topi		
Source:	Position: Area:	
Topic:		
Intent:		
Policy Affected		
Financial Impact		

Georgia Region Service Committee Area RCM Report

DATE:	Area	Name:		
	How many	groups in Area)	
	How many me	eetings in the Ar	ea?	
	How many groups	attended ASC n	neeting?	
RCM:		Phone #:	email:	
RCMA:		_ Phone #:	email	:
	Upco	oming activities:		
Are meetings going	g well, any special accom	nplishments or a	re problems that r	need to be discussed?
,	What can the GRSC do t	o help your area	carry the messag	e?
Is your area n	naking a donation?		Amount:	
,	Trusted Servant:			_

"Our service structure depends on the integrity and effectiveness of our communications" Twelve Concepts of NA Services, Concept 8

GEORGIA REGIONAL RESUME PROFILE

Name		Position(s) D	Desired	
Address			City	
State		Area Code	Phone	
E-Mail				
Clean Date		Your Area		
		NA Fellowship Servi	ce Experience	
Dates (Latest First)	Length of Service	Position		Group/Area/ Region/World
Work Exp	erience			
				

What do you feel are your strengths?	
	_
What do you feel are your weaknesses?	_
What accomplishment(s) in your job, in service, and/or throughout your are you most proud of?	- life
	_
What do you believe you can bring to Regional Service?	_
Why do you want to serve?	-
Additional Comments	
	_
Revised December 2014	